



### City of Temple **Street Use License (SUL) Checklist**

**Date:** \_\_\_\_\_

**Present Zoning:** \_\_\_\_\_ **Present Use:** \_\_\_\_\_

**Current Status of Encroachment:**     Existing             Proposed             Expansion proposed

**If existing, Date Encroachment was constructed:** \_\_\_\_\_

**Encroachment Location:**     Alley ROW     Street ROW     Utility easement     Drainage easement

**Encroachment Description:** Please describe the reason you are requesting a Street Use License. Include the type of encroaching structure or utility and its use, composition, dimensions, etc.

**Construction Area:** Please describe any additional area needed during construction, including excavation depth.

**SULs for Private Utilities:** Please provide the approximate distance from tap to property line, type of utility line and line diameter.

**Applicability:** A street use license (SUL) may be granted for a term not to exceed 15 years for existing or proposed encroachments into a public right-of-way, public utility easement or drainage easement. When the license expires, the owner may request an extension or renewal.

**City Council or City Manager Final Action:** The following minor encroachments are eligible for administrative approval: subdivision entry signs, fences, decks, private utilities in public right-of-way or public utility easements, slabs, and landscaping improvements. City Council approval is required for new or existing encroachments involving any part of a building. (Chapter 32, Section 32-21)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Property Owner's Signature