

# 2015/16 City of Temple Grant Application

Submit this application to be considered for the Community Enhancement Grants (City Funding) and/or the Community Development Block Grants – Public Service Agency (HUD Funding).

## APPLICATION DEADLINE:

Applications must be received via this website or via paper copy in the Department of General Services (2 N Main St, Suite 106) no later than 5:00 P.M. on April 10, 2015.

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## FOR QUESTIONS, CONTACT:

City of Temple  
Department of General Services  
Attention: Bahia Nightengale, Program Specialist  
Suite 106  
2 N Main ST  
Temple, TX 76501  
254-298-5609  
[grants@templetx.gov](mailto:grants@templetx.gov)

## TIMELINE:

March 6, 2015: Applications Available

March 12, 2015: Grant Application Workshop 2 PM at City Hall, Conference Room 105 (optional but STRONGLY recommended for ALL applicants)

April 10, 2015: Application Deadline (5 P.M.)

May 1, 2015: Deadline for Submitting Presentation Materials (CEG Applicants ONLY)

May 21, 2015: City Council Work Session and (CEG) Applicant Presentations

June 26, 2015: Preliminary Notice of Recommended Funding

October 1, 2015: Contracts begin

September 30, 2016: Contracts End

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## APPLICANT ELIGIBILITY:

To be eligible for COMMUNITY ENHANCEMENT GRANT (CEG) funding, organizations must:

- provide programs/services within the City of Temple and be a public or private non-profit, tax-exempt organization.

To be eligible for CDBG PUBLIC SERVICE AGENCY GRANT funding, organizations must:

- Be a non-profit with a 501(c)(3) exemption, an agency of government, or a private non-profit voluntary organization with a voluntary board;
- Have an accounting system in place and be able to prepare and provide financial statements in compliance with HUD requirements;
- Practice non-discrimination in all hiring and provision of service;
- Not discriminate based on religion, nor provide religious instruction, counseling, worship services, nor proselytizing, and must exert no religious influence in the provision of the public service being funded with CDBG dollars;
- Provide quarterly reports and reimbursement requests, allow unannounced on-site monitoring visits, and allow the City of Temple to monitor use of funds;
- Serve a majority of persons who are low to moderate income;
- Have officers, agents, employees, etc., who do not have a financial interest in this project, except on behalf of the provided as an officer, employee, or board member (non-collusion);
- Only spend funds on items in the approved budget; and
- Meet section 504 of the Rehabilitation Act of 1973, in regards to handicapped accessibility requirements as amended July 11, 1988.

My organization would like to be considered for the following grants:

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- General Fund Community Enhancement Grant (CEG)
- Community Development Block Grant – Public Service Agency (CDBG)
- All of the above (pending qualifications)

How much CEG funding are you requesting (enter "0" if none): \*

How much CDBG funding are you requesting (enter "0" if none): \*

How much TOTAL funding are you requesting: \*

Presentations to City Council: \*

- We are requesting MORE than \$25,000 in CEG funds and WILL present to City Council
- We are requesting less than \$25,000 in CEG funds and would like to present to City Council
- We are requesting less than \$25,000 in CEG funds and are NOT presenting to City Council
- We are only requesting CDBG funds and are NOT presenting to City Council

### Organization Information

Organization Name \*

Grant Application Point of Contact \*

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First                  Last

Mailing Address \*

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Physical Address (IF different from mailing address)

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Email \*

Phone Number \*

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Website

Organization's Mission \*

End of Fiscal Year: \*

 

MM

DD

YYYY

## Project Application

Please visit <http://foundationcenter.org/getstarted/tutorials/shortcourse/> for information about developing proposed Scope of Work, Goals, Objectives, Performance Measures and more.

Project Title \*

Project Description/Scope of Work \*

Maximum Allowed: 5000 characters. Currently Used: 0 characters.

Project Goal \*

Project Goal

If proposal has more than two goals please attach them here as a PDF or Microsoft Word document.

No file chosen

Number of people served by this program in 2014 (actual):

Number of people served by this program in 2015 (estimate):

Number of people served by this program in 2016 (projected): \*

Average annual percentage of people served who are residents of Temple (projected if a new project): \*

Is this project: \*

- A new project
- The continuation of an existing project
- The expansion of an existing project

Statement of Need \*

Will this project serve: \*

- Residents of the City of Temple
- Non-residents
- Both

Description of Consequences if Project isn't Funded: \*

Description of Impact if Application is Funded at a Reduced Level:

If additional information is needed please attach.

No file chosen

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### Project Objectives

Each Goal stated above should be supported by at least one Objective.

Objective 1 \*

Objective 2

Attach Additional Objectives Here:

No file chosen

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**Project Evaluation**

Performance Measures:

Each Goal identified above should be supported by at least one objective, each objective should have at least one performance measurement.

Performance Measure 1 \*

Performance Measure 2

Attach Additional Performance Measures Here:

No file chosen

**For CDBG Applicants ONLY:**

Answer the following questions if you want to be considered for CDBG funds.

Which of the following AREAS OF NEED does your proposed project address:

- Alleviate barriers to successful employment for low and moderate income residents (e.g. access to childcare, education, etc.)
- Self sufficiency for low and moderate income residents (e.g. meals on wheels)
- Alleviate barriers to employment/education for low and moderate income youth

Other Area of Need Being Addressed:

Certify YES or NO to the following:

- If your organization is a private, non-profit, the board is all voluntary and all by-laws conform to federal regulations
- Your organization will keep adequate records to document income level, ethnicity, and female head of household for all clients served
- The activity funded will provide either a new service, or provide a quantifiable increase in the level of a service above that which has been funded in the past year \*

How many individual residents of Temple will this project serve:

Of those, how many will be low and moderate income:

How many will be Presumed Benefit individuals:

**Proposed Project Budget & Applicant Certifications**

ALL applications must include the following:

**Project Budget**

[Click here to open a blank budget document; fill it out, save it to your computer and upload in the next step](#)

Attach completed project budget form here: \*

 No file chosen

Attach a copy of your organization's annual operating budget here as a PDF or Microsoft Word document. make sure this document includes all sources of revenue. \*

No file chosen

Certify YES or NO to the following:

- Your organization practices non-discrimination,
- Your organization, if funded, will expend grant funds only on eligible costs and retain all records for a minimum of ten (10) years

\*

Attach a copy of your organization's proof of 501 (c) (3) status here as a PDF . \*

No file chosen

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### CERTIFICATION

By submitting this application, you certify that the information contained in this proposal is true and correct to the best of your knowledge and that you are authorized to make this application on behalf of the organization herein described, for the purposes of receiving a grant from the City of Temple, Texas. You further certify that your organization will have all additional required information, and that if the proposal is funded, hard copies will be provided upon request

Your Name and Today's Date (serves as electronic signature) \*

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Type the characters from the image below. \*

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